

Sprache im Kontext/Language in Context [SIK]

How to Submit a Manuscript

1 The book proposal

The proposal should consist of the following:

1. proposed book title
2. abstract of the book (ca. one paragraph)
3. brief elaboration of the motivation for publication (e. g., book fills specific research gap, documents particular research); more detailed discussion of how (in the case of monographs) the theory and methodology chosen contribute to the proposed account *or* (in the case of collected volumes) how the theoretical and methodological approaches of the chapters contribute to the research focus
4. intended outline of the book with brief elaboration
5. brief summary (1–2 paragraphs) for each chapter; if available, include a sample chapter. Should the book proposal be based on a master's thesis, dissertation (doctoral or Habilitation thesis), the editors welcome to be provided with the complete manuscript
6. brief narrative CV of author(s) or editor(s) submitting manuscripts to *Sprache im Kontext* for the first time
7. description of target audience/proposed market
8. titles of potentially competing publications on the market
9. approximate length

Length of proposal: approx. 3–5 pages

Please submit the proposal and, if applicable, the dissertation (as PDF) to the series editors:

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The editors will comment on your proposal within approx 6 weeks and, if deemed necessary, suggest changes and improvements.

If (conditionally) accepted, one of the series editors will take on responsibility for your project. At that moment, you can, on request, receive a “letter of intent” from the series editors, stating their interest in receiving a full draft manuscript, to be published pending positive external evaluation.

2 Draft manuscript submission, review procedure and contract

Once your draft manuscript is ready, please send two copies to the responsible series editor, who will send a copy to the external reviewer selected by the series editors. In the case of edited volumes further reviews might be invited.

After a reviewing period of approx. 4–5 months, the responsible series editor will provide feedback from the reviewing process and suggest revisions if required. Once revisions are completed to the responsible series editor's satisfaction, s/he will request the publisher to offer you a contract for publication of your book with the usual contractual conditions regarding copyright, royalties, etc.

3 Delivery of final manuscript (as camera-ready copy)

The camera-ready copy of the manuscript should conform to the *Sprache im Kontext/Language in Context Style Sheet* available from the *Verbal* website (<http://www.verbal.at/index.php?id=13>). Please submit the final manuscript to:

De Gruyter
Dr. SVETOSLAVA ANTONOVA BAUMANN
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4 Further information

Please also refer to the publisher's general information for book proposals at <https://www.degruyter.com/cms/pages/your-book?lang=en>. In case of questions, please do not hesitate to contact us.